KooMessage

# Getting Started

**Issue** 01

**Date** 2024-11-13

HUAWEI CLOUD COMPUTING TECHNOLOGIES CO., LTD.

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# 1 Sending an Email

## Prerequisites

- Your Huawei account or IAM user has passed the enterprise real-name authentication.
- You have enabled KooMessage.

  For details, see "Enabling KooMessage" in the user guide.
- You have contacted operations personnel to configure email information. The email function can be used only after the email information is configured.

**Preparing a Domain Name**

You have registered a domain name **kmemailtest.cn** and added a domain name record with the domain name service provider.

## Process

This section describes how to send an email. **Figure 1-1** shows the operation process.

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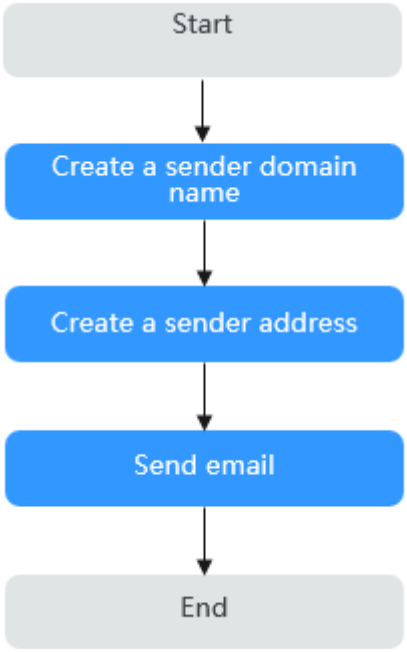
**Figure 1-1** Process




## Creating a Sender Domain Name

**Step 1** Log in to the console and choose **KooMessage**.

**Step 2** Choose **Email Message** > **Sender Domain Names**. The **Sender Domain Name** page is displayed.

**Step 3** Click **Create Sender Domain Name**. The **Create Sender Domain Name** dialog box is displayed.

**Step 4** Enter domain name information, as shown in **Figure 1-2**, and click **Submit**.

**Sender Domain Name**: Enter a registered domain name.

**Figure 1-2** Sender domain name

After submission, view the domain name on the **Sender Domain Name** page. The **Status** of the domain name is **Verification failed**.

**Step 5** Click **View**. The **Verification Details** page is displayed, as shown in **Figure 1-3**.

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**NOTE**

Domain name of CNAME or TXT type must be verified.

**Figure 1-3** Verifying the domain name kmemailtest.cn

| Type | Name | Expected Value | Status |
| --- | --- | --- | --- |
| CNAME | _dmarc.kmemailtest.cn | _dmarc.ibesecurity.com | Successful |
| CNAME | tracking.kmemailtest.cn | emailtracking-id1.email-messaging.com | Successful |
| MX | kmemailtest.cn | mx.email-messaging.com | Failed |
| TXT | kmemailtest.cn | v=spf1 include:email-messaging.com ~all | Successful |
| TXT | smtp4._domainkey.kmemailtest.cn. | k=rsa; p=MIGfMA0GCSqGSIb3DQEBAQUAA4GNADCBiQKBgQDDIhjb+gBFO... | Successful |

**Step 6** Confirm the information and click **Verify**.

After the verification is successful, the domain name **Status** changes to **Verification passed**.

**----End**

## Creating a Sender Address

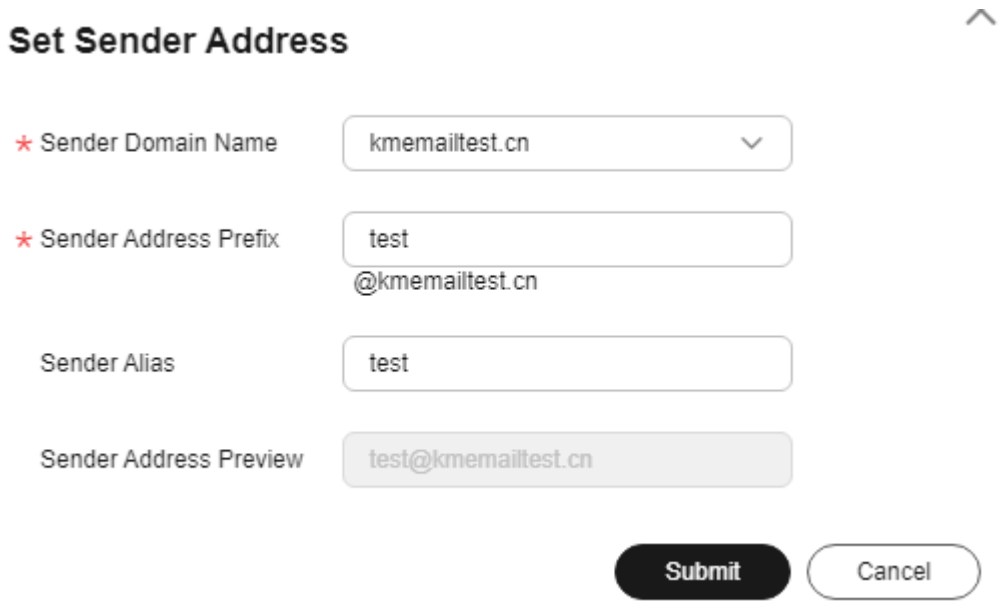
**Step 1** Choose **Email Messages** > **Sender Addresses**. The **Sender Addresses** page is displayed.

**Step 2** Click **Create Sender Address**. The **Create Sender Address** dialog box is displayed.

**Step 3** Enter the sender address, as shown in **Figure 1-4**.

- **Sender Domain Name**: Select the domain name in **Creating a Sender Domain Name**.
- **Sender Address Prefix**: Enter **test**.

**Figure 1-4** Sender addresses




**Step 4** Click **Submit**.

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On the **Sender Addresses** page, you can view the submitted sender address.

**----End**

## Sending an Email

Select a public template to send an email.

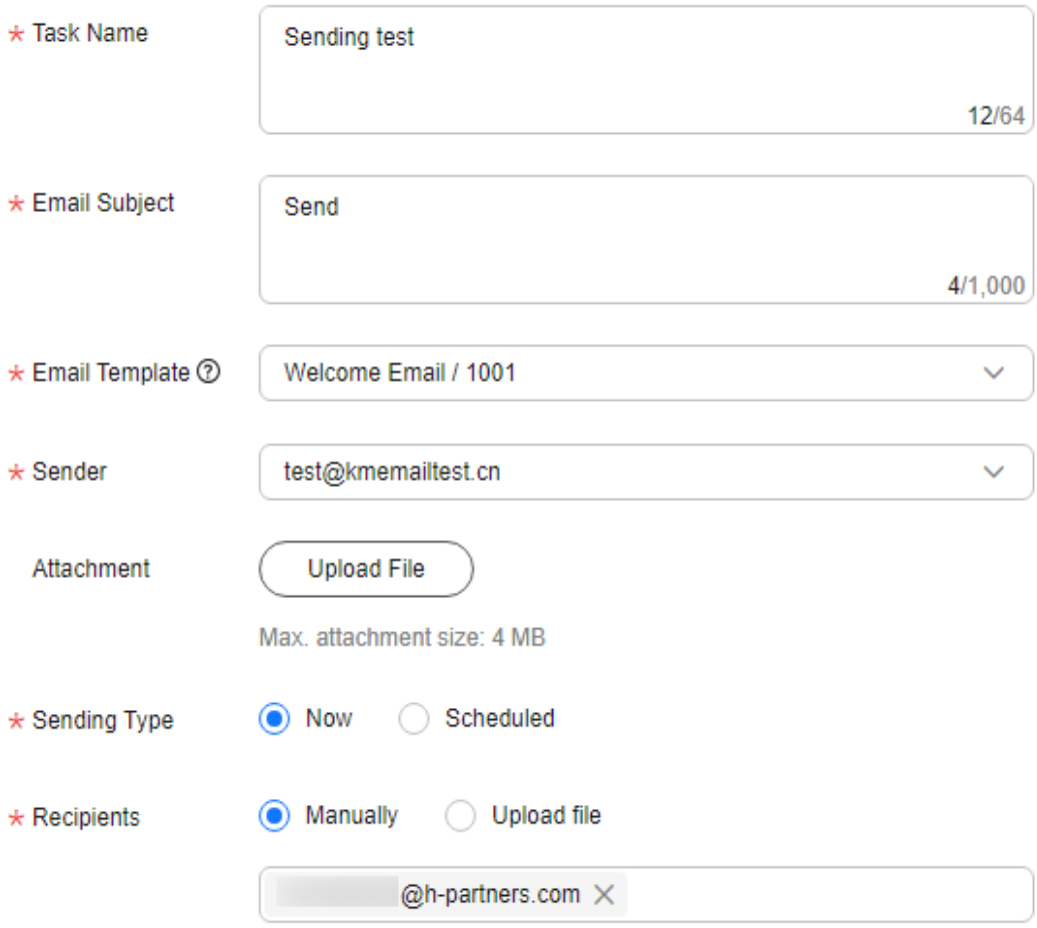
**Step 1** Choose **Email Messages** > **Sending Tasks**. The **Sending Tasks** page is displayed.

**Step 2** Click **Create Sending Tasks**.

**Step 3** Enter the sending task information, as shown in **Figure 1-5**.

- **Task Name**: Enter a name as required.
- **Email Subject**: Set the parameter as required.
- **Email Template**: Select a public template.
- **Sender**: Select the address in **Creating a Sender Address**.
- **Sending Type**: Select **Now**.
- **Recipients**: Select **Manually** and enter the recipient email address.

**Figure 1-5** Sending task




**Step 4** Click **Submit**.

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After the template is sent, the recipient will receive an email containing the public template.

**----End**

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